

OPEN RECORDS

**REQUEST FOR INFORMATION
SEYMOUR POLICE DEPARTMENT**

920-833-2366 phone 920-833-7133 fax

REQUESTOR'S NAME *	REQUESTOR'S PHONE NUMBER * ()
REQUESTOR'S ADDRESS *	

<p style="text-align: center;">DATE OF REQUEST</p> <p style="text-align: center;">/ /</p>	<p style="text-align: center;">OPEN RECORDS REQUEST MAY TAKE UP TO TEN (10) BUSINESS DAYS DUE TO VOLUME OF REQUESTS OR THE EXTENT OF INFORMATION REQUESTED. IF YOU ARE NOT IN NEED OF THE INFORMATION WITHIN TEN DAYS, ENTER THE DATE YOU WISH TO HAVE THE INFORMATION BY: _____ / _____ / _____</p>
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*This information need not be provided on this request *unless* required in accordance with specific provisions of the Open Records Act. Refer to WI ss. 19.31
If this concerns you, you may review a copy of such law at your local library.

**Please be specific with your Open Records request.
Give name(s), address(es), birth date(s), date(s) of the incident(s),
call/crime type(s), and/or case number, etc. when possible to narrow our search.**

GENERAL COPY & RELATED COSTS:	
Traffic Accident Report copies: 2.00	Faxing Reports: \$1 plus .25 page.
Releasable Reports: .25 page.	Mailing Reports: \$1 plus .25 page.
Cassettes/Videos: case by case basis.	Photographs: \$2 standard size photo.
Computer Special Searches: \$50 plus .25 page.	

NOTICE: To the extent your request has been denied, this determination is subject to review by mandamus under § 19.37(1), Wis. Stat., or upon application to the Attorney General or District Attorney.

****FOR OFFICE USE ONLY****

<input type="checkbox"/> Request Approved by _____ on / /	See attached copies; assess pertinent fees.
<input type="checkbox"/> Request Denied in Part by _____ on / /	See below/back for reasons; assess pertinent fees.
<input type="checkbox"/> Request Denied in Whole by _____ on / /	See below/back for reasons.

REASONS FOR DENIAL:

Personal identifiers are not released per privacy exemptions to Open Records.

Juvenile data is not released per federal and/or state law.

Medical data is not released per federal and/or state law.

The report is an open investigation, which contains information that may compromise the investigation if released.

Other: